



Downtown Westfield Assoc.
211 S. Union Street
Westfield, IN 46074
Phone: 317.965.3334
Fax: 317.867.8508
www.DWNA.org

Friday, November 30th 2012 Winter Market - Vendor Application

Please complete this form and **return by October 31, 2012** to secure your space at the Winter Market.

Vendor/Business Information

Contact Person: _____ Business/Organization: _____

Mailing Address: _____

Phone: _____ Fax: _____ E-mail: _____

- DWA will provide the following for each vendor:
- Heated facility (Christ United Methodist Church, Family Center: 318 N. Union Street, Westfield)
 - Lots of Advertising!

Please list the items you intend to sell at The Winter Market:

Item	
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

If you are offering any giveaways, drawings, or food samplings, etc please list or describe those items here:

Do you need electricity at your space? Yes No

Set-up time will be on Friday afternoon, November 30th from 4:00 pm to 5:30 pm. The event will begin at 5:30 pm. Booth breakdown will be from 8:30pm – 9:30pm. **Vendors must provide their own tables.** DWNA is not liable for any items left behind.

Free parking is available.

DEPOSITS:

A non-refundable deposit of **\$30.00** per vendor is required once application has been accepted. Please make **check payable to Downtown Westfield Neighborhood Association (DWNA)**.

This will be due by November 1st, 2012. If we do not receive your payment by this deadline, we will give your booth space to another vendor on the waiting list. This non-refundable deposit will be forfeited if a vendor does not attend or chooses not to participate.

SECURITY:

DWNA does not guarantee vendors against any loss of any kind. Each booth must be manned at all times during the specific hours. DWNA is not responsible for each vendor's employees. In the event of unforeseen events (to include weather), DWNA is not liable to make any refunds whatsoever to the applicant.